

INTERNSHIP

SCAPE is always looking for self-motivated, inspired, and team-oriented interns to join our office. Our interns are fully integrated into our project teams and assist in all aspects of SCAPE's work – from research to design to drafting to rendering. Depending on the scale and stage of the project, interns may also attend meetings and make site visits. Our office has an active social life with frequent happy hours and educational sessions.

Our summer internship runs for roughly 12 weeks. We also support longer-term internships of at least 4 – 6 months for academic credit or a stipend. For these longer periods, we encourage students working for school credit to apply. Unfortunately, we cannot sponsor visas for semester-long internships.

To apply to a semester internship at SCAPE, please fill out the following application and include all information in the checklist below. The application for our summer internship is due **March 1, 2017**. Otherwise, the applications process is rolling. Please keep work samples to max. **20 pages** and **5 MB** file size or less.

Email all materials to jobs@scapestudio.com. Please be sure to include "Summer Internship 2017" in the email subject line.

APPLICATION CHECKLIST

- ☐ **APPLICATION FORM** (See following page)
- ☐ **LETTER OF INTEREST**
- ☐ **RESUME**
- ☐ **WORK SAMPLES** (Max. 20 pages and 5 MB)
- ☐ **REFERENCES** (Information only, letters are not required)

APPLICATION FORM

INFORMATION

Full name: _____

Address: _____

Email / Phone: _____

Citizenship/Visa Status: _____

AVAILABILITY

Available dates: _____

EDUCATION

Current College/University: _____

Current Major/Degree: _____

Previous College/University: _____

Previous Major/Degree: _____

RELEVANT EXPERIENCE

Employer/Position #1: _____

Employer/Position #2: _____

REFERENCES

Name/Position #1: _____

Phone/Email #1: _____

Name/Position #2: _____

Phone/Email #2: _____